

ORDER FORM

ORGANIZATION INFORMATION (Please PRINT Clearly)

Church/School Name _____
 Church/School PO Box _____ City _____ State _____ Zip _____
 Church/School Physical Address _____
 Church/School City/State/Zip _____
 Church/School Main Phone Number (_____) _____
 Name of Senior Pastor or Principal _____
 Senior Pastor or Principal's Phone Number (_____) _____
 Name of Group Selling _____ # of Sellers _____

BILLING INFORMATION

Location: (circle one) Church School Home
 Billing Contact Person _____ Title _____
 Billing Contact Person's Phone Numbers Home (_____) _____ Work (_____) _____
 Billing PO Box or Mailing Address _____
 Billing City _____ State _____ Zip _____

SHIPPING INFORMATION

Location: (circle one) Church School Home Work Other _____
 Shipping Contact Person _____ Title _____
 Shipping Contact Person's Phone Numbers Home (_____) _____ Work (_____) _____
 Shipping Location Name _____
 Shipping Physical Address (No PO Boxes or Apartments) _____
 Shipping City _____ State _____ Zip _____
 Email Address for Notification _____

(An email notification will be sent when your order has shipped, along with UPS tracking information.)

Have you ever ordered from us in the past? Yes _____ No _____ When? _____

Purchase Order # _____ Customer ID# or recent invoice # _____
(If required by your Church/School) (If Known)

Name of person who authorized purchase _____ Title _____

Authorizing Person's Phone Numbers Home (_____) _____ Work (_____) _____

Please indicate the number of **CARTONS** (25 items per carton) next to the product(s) you wish to order:

Wall Calendar – NIV (New International Version) _____ (cartons) x \$87.50 = _____
 Wall Calendar – KJV (King James Version) _____ (cartons) x \$87.50 = _____
 Greeting Card Set – Edition O (KJV only) _____ (cartons) x \$87.50 = _____
 Greeting Card Set – Variety Carton (KJV only) _____ (cartons) x \$87.50 = _____
 Christmas Card Set – Edition 10 (KJV only) _____ (cartons) x \$87.50 = _____
 Christmas Card Set – Variety Carton (KJV only) _____ (cartons) x \$87.50 = _____
 Pocket Calendar (KJV only) _____ (cartons) x \$75.00 = _____
 Magnetic Notepad – Variety Carton (KJV only) _____ (cartons) x \$50.00 = _____
 Notepad – Variety Carton (KJV only) _____ (cartons) x \$25.00 = _____
 Refill Notepad – Pocket Calendar (KJV only) _____ (cartons) x \$25.00 = _____

Total Items _____ Total Cartons _____
 Total Product Cost = _____
 S/H Charge = _____
 Total Order Cost = _____
(see reverse)

FOR YGP OFFICE USE ONLY	
Date	_____
CSR	_____ DE _____
Invoice #	_____

CALCULATE YOUR COST

Wall Calendars & Card Sets

# of Cartons	# of Items	Cost Per Item	Cost Per Carton	Total Product Cost	Your Profit at \$7 Selling Price**
1	25	3.50	87.50	87.50	87.50
2	50	3.50	87.50	175.00	175.00
3	75	3.50	87.50	262.50	262.50
4	100	3.50	87.50	350.00	350.00
5-39		3.50	87.50		
40 or more	Call for pricing				

Pocket Calendars

# of Cartons	# of Items	Cost Per Item	Cost Per Carton	Total Product Cost	Your Profit at \$6 Selling Price**
1	25	3.00	75.00	75.00	75.00
2	50	3.00	75.00	150.00	150.00
3	75	3.00	75.00	225.00	225.00
4	100	3.00	75.00	300.00	300.00
5-39		3.00	75.00		
40 or more	Call for pricing				

Magnetic Notepads

# of Cartons	# of Items	Cost Per Item	Cost Per Carton	Total Product Cost	Your Profit at \$4 Selling Price**
1	25	2.00	50.00	50.00	50.00
2	50	2.00	50.00	100.00	100.00
3	75	2.00	50.00	150.00	150.00
4	100	2.00	50.00	200.00	200.00
5 or more		2.00	50.00		

Refill & Variety Notepads

# of Cartons	# of Items	Cost Per Item	Cost Per Carton	Total Product Cost	Your Profit at \$2 Selling Price**
1	25	1.00	25.00	25.00	25.00
2	50	1.00	25.00	50.00	50.00
3	75	1.00	25.00	75.00	75.00
4	100	1.00	25.00	100.00	100.00
5 or more		1.00	25.00		

SHIPPING AND HANDLING

Total Product Cost*	Shipping & Handling Charge
\$0 – \$99	\$10
\$100 – \$299	\$15
\$300 – \$499	\$20
\$500+	\$25

Please note:

- We do not accept the return of any unsold products.
- Orders may be placed by mail, fax, phone or on our web-site.
- To avoid duplicate orders, only submit an order once by one method.
- Please allow 7 to 10 business days for delivery to the Continental U.S., AK, and HI. We are unable to ship to APO/FPO addresses.
- Payment is due 30 days from invoice date. A separate invoice is sent by US Mail.
- Prior orders must be paid before additional orders can be shipped.
- The school or church agrees to take full responsibility for proper safety training of children.

* Regardless of product type(s).

** Profit is calculated based on sale of all items at the suggested selling price listed. Shipping charges and other incurred expenses must be deducted from this amount.

☎ Toll-Free: 800-279-1621

☎ Fax: 320-214-3267

✉ Mail: Youth Group Promotions, PO Box 50, Willmar, MN 56201

🌐 Website: ygp.com

✉ Email: ygpsales@ygp.com